

**THE ACT ON THE CENSUS OF POPULATION,  
HOUSEHOLDS AND DWELLINGS IN THE REPUBLIC OF  
CROATIA IN 2021**

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# **THE ACT**

## **ON THE CENSUS OF POPULATION, HOUSEHOLDS AND DWELLINGS IN THE REPUBLIC OF CROATIA IN 2021**

### **PART ONE**

#### **BASIC PROVISIONS**

##### Subject matter of the act

#### **Article 1**

This Act regulates the preparation, organisation, and conduct of the Census of the Population, Households, and Housing in the Republic of Croatia in 2021 (hereinafter: the Census) and other issues relevant for the conduct of the Census.

##### Alignment with European Union regulations

#### **Article 2**

This Act ensures the implementation of the following European Union regulations:

- Regulation (EC) No 763/2008 of the European Parliament and of the Council of 9 July 2008 on population and housing censuses (OJ L 218, 13.8.2008); (hereinafter: Regulation (EC) No 763/2008);
- Commission Regulation (EU) 2017/712 of 20 April 2017 establishing the reference year and the programme of the statistical data and metadata for population and housing censuses provided for by Regulation (EC) No 763/2008 of the European Parliament and of the Council (OJ L 105, 21.4.2017).

##### Relationship of the regulation to other regulations

#### **Article 3**

- (1) Relevant provisions of regulations that regulate official statistics shall apply to all issues that regard the conduct of the Census, but are not regulated by this Act.
- (2) In addition to being conducted in accordance with this Act, the Census shall also be conducted in accordance with European Union regulations.
- (3) Provisions of Article 10, paragraph 1 of the Labour Market Act (Official Gazette 118/18) shall not apply to enumerators and controllers.

##### Terms

#### **Article 4**

For the purpose of this Act, the following terms shall have the following meanings:

1. the Census shall mean the most extensive statistical survey in the Republic of Croatia that is conducted every ten years in order to collect basic data on the size, spatial distribution, and composition of the population with regard to its demographic, economic, educational, migratory, and other characteristics, data on households and housing, and characteristics thereof;
2. population, as set out in Article 2(a) of Regulation (EC) No. 763/2008
3. usual residence, as set out in Article 2(d) of Regulation (EC) No. 763/2008
4. the persons being enumerated shall mean natural persons who are citizens of the Republic of Croatia, foreign nationals and stateless persons with permanent residence in the Republic of Croatia, and persons with temporary residence in the Republic of Croatia at the reference time of the Census;
5. household, in accordance with the topic “household status”, the concept “household-dwelling” as laid down by the Commission Implementing Regulation (EU) 2017/543 of 22 March 2017 laying down rules for the application of Regulation (EC) No 763/2008 of the European Parliament and of the Council on population and housing censuses as regards the technical specifications of the topics and of their breakdowns (OJ L 78, 23.3.2017); (hereinafter: Commission Implementing Regulation (EU) 2017/543);
6. dwelling, in accordance with the topic “housing arrangements” as laid down by the Commission Implementing Regulation (EU) 2017/543;
7. the enumerator shall mean a natural person who has been trained and authorised to collect data for the purpose of conducting the Census;

8. the Census Questionnaire shall mean an electronic version of the questionnaire used to collect data on persons, households, and dwellings;
9. the Control Census shall provide scrutiny of the scope and content of the Census data;
10. pairing shall mean combining two or more sets of data with regard to their common characteristics.

## Gender neutrality

### Article 5

The terms used in this Act that have a gender-specific connotation shall refer to both the male and female gender.

## PART TWO BASIC PROVISIONS ON THE CONDUCT OF THE CENSUS

### The method of conducting the Census

#### Article 6

- (1) The Census shall be conducted in two ways:
  - persons shall be able to enumerate themselves independently by completing the electronic version of the Census Questionnaire that shall be made available via the e-Citizens electronic system, and at the same time provide data about their household and dwelling;
  - enumerators shall use electronic devices to enumerate all the census units that have not been enumerated independently, and shall scrutinise the data collected by independent enumeration.
- (2) The National Identification and Authentication System (NIAS) shall be used to access the Census Questionnaire in the e-Citizens electronic system.

### The reference time of the Census

#### Article 7 (Official Gazette 34/21)

The Census shall be conducted to reflect the situation as of 31 August 2021 at midnight, which shall be deemed as the reference time of the Census.

### The period of conducting the Census and the Control Census

#### Article 8 (Official Gazette 34/21)

- (1) The Census shall be conducted in two phases:
  - from 13 September 2021 to 26 September 2021 by way of independent enumeration of the population via the e-Citizens electronic system;
  - from 27 September 2021 to 17 October 2021 enumerators shall enumerate all the census units that have not been enumerated independently, by interviewing the population with the aid of electronic devices, and they shall scrutinise the data collected during the first phase of the Census.
- (2) By way of derogation from paragraph 1 of this Article, the Census may be conducted until 29 October 2021 should it be established that all census units have not been enumerated by 17 October 2021.
- (3) The decision on extending the conduct of the Census until the deadline set out in paragraph 2 of this Article shall be adopted by the Director General of the Croatian Bureau of Statistics (hereinafter: Director General of the Bureau), of which they shall promptly inform the public.
- (4) Immediately after the Census, a Control Census shall be conducted on a representative sample of enumeration districts in order to assess the scope and the quality of data collected by the Census.
- (5) In case of impossibility to conduct the Census within the deadlines set out in paragraphs 1 and 2 of this Article due to special circumstances, the new deadlines shall be determined by the Government of the Republic of Croatia by a special decision, which shall be published in the Official Gazette.

## Special circumstances

### **Article 8.a** (Official Gazette 34/21)

Special circumstances imply an event or a certain situation that could not have been foreseen and which could not have been influenced, and which endangers the life and health of citizens or property of greater value.

## Census units

### **Article 9**

The Census shall include the following census units:

- population,
- households,
- dwellings and other housing units that cannot be defined as dwellings in accordance with the definition referred to in Article 4 of this Act, but which are used for habitation at the time of the Census.

## Rights and obligations of persons who provide data

### **Article 10**

- (1) The persons being enumerated shall provide data on the census units referred to in Article 9 of this Act.
- (2) The persons who provide data shall give accurate and full answers to the Census questions.
- (3) With regard to national and religious affiliation, persons may declare themselves freely.
- (4) During the period of conducting the Census, the enumerated persons whose data were provided by an adult household member in accordance with Article 12, paragraph 1 of this Act, shall have the right to review and change their own personal data that have been entered into the Census Questionnaire at the competent Census branch office, if the data review request is approved by a Census participant authorised by the Croatian Bureau of Statistics (hereinafter: the Bureau).

## Census Questionnaire language and alphabet

### **Article 11**

- (1) The Census Questionnaire shall be completed in the Croatian language and the Latin alphabet.
- (2) Members of national minorities shall be entitled to review a facsimile of the Census Questionnaire in the language and alphabet of their national minority.

## Enumerating absent household members and children

### **Article 12**

- (1) Data on absent household members shall be provided by an adult household member.
- (2) Data on children under the age of 15 shall be provided by a parent, adoptive parent or guardian.
- (3) If the enumerator fails to find a person that is to be enumerated at the household at the time of the Census, and the data cannot be collected by methods provided for in paragraphs 1 and 2 of this Article, they shall leave a written notice to the concerned person notifying them of their obligation to provide the data at the competent Census branch office or Census centre, with prior agreement with the enumerator.

## Confidentiality of Census data

### **Article 13**

- (1) The data collected by the Census that could directly or indirectly be linked to the natural person to whom they pertain shall be deemed confidential statistical data and an official secret.
- (2) The provisions of regulations that regulate official statistics and personal data protection shall apply to the dissemination, use, and protection of data referred to in paragraph 1 of this Article.

## Data collected by the Census

### **Article 14**

The following data shall be collected by the Census:

- a) on the population: surname and name, sex, personal identification number (PIN), date of birth, marital status; type of nucleus in which a person lives; number of liveborn children; place of permanent

residence/temporary residence; presence in the census settlement at the time of the Census; reason of absence/presence; time of absence/presence; time of intended absence/presence; place of absence/place of residence; place of birth; place of residence of the mother at the time of birth; locality from which the concerned person moved, as well as the year and reason thereof; foreign country in which the concerned person resided for one year or longer, the year of arrival in the Republic of Croatia and the reason for residence abroad; citizenship; nationality (ethnicity); mother tongue; religious affiliation; educational attainment; attendance of school/university; economic activity, status in employment; occupation; industry; main sources of income; place of work/education; frequency of return to the place of residence; means of transport to work/school/university;

b) on households: family relationships among household members; type of household; basis of use of the dwelling by the household; area of agricultural land used and ownership of farm animals or poultry;

c) on dwellings and other housing units: type and manner of use of the housing unit; dwelling ownership; floor space of the dwelling; number of rooms in the dwelling; kitchen, bathroom and toilet in the dwelling; types of installations in the dwelling (water supply, sewerage, electricity, gas); type of heating system; type of energy source; air conditioning; type of building in which the dwelling is located; number of dwellings in the building in which the dwelling is located, position of dwelling in the building; year of construction of the building in which the dwelling is located.

## Administrative sources of data

### Article 15

In the phases of preparation, collection, and processing of Census data, the Bureau may use data on persons from administrative sources of data and pair them with data collected by the Census.

## The methodology of conducting the Census and the Control Census

### Article 16

The Census and the Control Census shall be conducted in accordance with methodological and other instructions issued by the Bureau, defining the Census preparation, organisation, conduct, and data processing.

Publishing the results

### Article 17

(1) The Bureau shall publish the preliminary results of the Census within 60 days of the completion of on-site enumeration, and the final results of the Census in accordance with the Bureau's statistical data publication programmes and calendars.

(2) The official results of the Census shall not serve as a basis for comparison with other state records of the personal statuses of citizens.

## PART THREE ORGANISATION OF THE CONDUCT OF THE CENSUS

### General

### Article 18

(1) The Census shall be prepared, organised, coordinated, and conducted by the Bureau in cooperation with state administration bodies set out in this Act, local and regional self-government units, and Census participants.

(2) The Census participants shall be: enumerators, controllers, instructors, coordinators, deputy coordinators, members of county census committees and of the Census Committee of the City of Zagreb, members of branch office census committees, and heads of census centres.

## CHAPTER I THE BUREAU

### Competence of the Bureau

### Article 19

The Bureau shall perform the following tasks:

- prepare, organise, coordinate, and conduct the Census and the Control Census;
- define the methodology of conducting the Census;
- inform the public on the objective, meaning, and content of the Census;
- draw up instructions for the Census participants and monitor the uniform implementation thereof;
- define the content of, organise, and control the professional and methodological training of Census participants;
- provide professional, methodological, and technical assistance to Census participants and persons who independently enumerate themselves via the e-Citizens system;
- process Census data;
- prepare preliminary and final Census results;
- publish and disseminate statistical data collected by the Census;
- submit data related to the Census to the Commission (Eurostat), whereby the content of and deadlines for such submission shall be in accordance with European Union regulations;
- ensure storage and protection of Census data;
- plan and allocate funds for conducting the Census, and manage such funds;
- appoint coordinators and deputy coordinators for counties and the City of Zagreb;
- appoint instructors for towns, municipalities, and the districts of the City of Zagreb;
- calculate and pay remuneration to instructors in accordance with this Act on the basis of reports verified by county census committees and the Census Committee of the City of Zagreb;
- perform other Census activities in accordance with this Act and regulations that regulate official statistics.

## CHAPTER II LOCAL AND REGIONAL SELF-GOVERNMENT UNITS

### Obligations

#### Article 20

(1) At the request of the Bureau, and without monetary compensation, local and regional self-government units shall ensure the premises, the use of equipment and other means required for conducting the Census activities.

(2) Local and regional self-government units shall calculate and pay remuneration to enumerators, controllers, members of county census committees and of the Census Committee of the City of Zagreb, members of branch office census committees, and heads of census centres who conduct activities on their territory, and shall submit reports on paid funds to the Bureau.

(3) Local and regional self-government units shall establish:

- county census committees and the Census Committee of the City of Zagreb, for the territories of counties and the City of Zagreb, respectively;
- branch office census committees in towns, municipalities, and the districts of the City of Zagreb;
- census centres for towns or municipalities, or parts of towns or municipalities, or the districts of the City of Zagreb.

## SECTION A COUNTY CENSUS COMMITTEES AND THE CENSUS COMMITTEE OF THE CITY OF ZAGREB

### Establishment and members

#### Article 21

(1) County census committees shall be established by county prefects, and the Census Committee of the City of Zagreb shall be established by the Mayor of the City of Zagreb by 30 September 2020.

(2) County census committees and the Census Committee of the City of Zagreb may each consist of no more than seven members.

(3) The head of a county census committee shall be the county prefect, and the secretary thereof shall be a department head of a local unit of the Bureau or an employee of a branch office of a local unit of the Bureau.

(4) In addition to the members referred to in paragraph 3 of this Article, obligatory members of a county census committee shall be a coordinator and the head of the local land registry office of the State Geodetic Administration.

(5) Other members of a county census committee shall be county representatives who can contribute to the successful conduct of the Census.

(6) The head of the Census Committee of the City of Zagreb shall be the Mayor of the City of Zagreb, and the secretary shall be an employee of the Bureau.

(7) In addition to the members referred to in paragraph 6 of this Article, obligatory members of the Census Committee of the City of Zagreb shall be a coordinator and the head of the City Office for Cadastre and Geodetic Activities of the City of Zagreb.

(8) Other members of the Census Committee of the City of Zagreb shall be representatives of the City of Zagreb who can contribute to the successful conduct of the Census.

## Competence of county census committees and the Census Committee of the City of Zagreb

### Article 22

The county census committees and the Census Committee of the City of Zagreb shall be competent for the following tasks:

- appointing controllers and enumerators, and issuing authorisations to conduct the Census in accordance with the Bureau instructions;
- establishing census centres and appointing heads of census centres;
- establishing branch offices and branch office census committees;
- coordinating and controlling the work of branch office census committees;
- informing the population about the Census in the territory for which a committee was established;
- collecting technical documents for the conduct of the Census;
- ensuring work premises for branch office census committees and training for Census participants at the branch offices;
- ensuring premises for the housing, collection, and storage of technical equipment and other Census materials;
- monitoring the preparation and conduct of the Census, and taking appropriate troubleshooting actions;
- preparing reports on the remuneration of Census participants in accordance with the Bureau instructions;
- and other Census activities in accordance with the instructions for Census participants and this Act.

## SECTION B

### BRANCH OFFICE CENSUS COMMITTEES

#### Establishment

### Article 23

(1) Branch office census committees (hereinafter: branch office committees) that shall conduct the Census in the territory of the branch offices referred to in Article 25, paragraph 1 of this Act shall be established by county census committees by 30 November 2020.

(2) A branch office committee may consist of no more than five members.

(3) The head of a branch office committee shall be the mayor of the town or municipality, while other members shall be appointed from the ranks of representatives of town and municipal authorities and expert bodies in the territory for which a particular branch office committee was established.

(4) If a branch office committee is established for the territory of several towns and/or municipalities in a county, the head of the branch office committee shall be the mayor of the town or municipality with the largest population, while other members shall be appointed from the ranks of mayors of smaller towns or municipalities, or representatives of authorities and expert bodies in the territory of the branch office.

(5) The branch office committees for the territory of the City of Zagreb shall be established by the Census Committee of the City of Zagreb for the conduct of the Census in the territory of the branch offices referred to in Article 25, paragraph 2 of this Act by 30 November 2020.

(6) A branch office committee for the territory of the City of Zagreb may consist of no more than five members.

(7) The head of a branch office committee for the territory of the City of Zagreb shall be the President of the Council of the city district, while other members shall be appointed from the ranks of representatives of authorities and expert bodies of the City of Zagreb.

### Competence of a branch office committee

#### Article 24

A branch office committee shall be competent for the following:

- proposing the appointment of the heads of census centres, controllers, and enumerators to the county census committee or the Census Committee of the City of Zagreb;
- proposing the appointment of instructors to the Director General of the Bureau;
- informing the population of the territory for which it was established about the conduct of the Census;
- collecting technical equipment and other Census materials for the territory of the branch office for which it was established;
- ensuring work premises for the census centres in the territory for which it was established;
- monitoring the work of heads of census centres;
- and other Census activities in accordance with the instructions for Census participants and this Act.

Establishing a branch office

#### Article 25

(1) Branch offices for the conduct of the Census in the territory of one or several towns and/or municipalities in a county shall be established by the county census committee, with prior approval from the Director General of the Bureau, by 15 November 2020.

(2) Branch offices for the conduct of the Census in the districts of the City of Zagreb shall be established by the Census Committee of the City of Zagreb, with prior approval from the Director General of the Bureau, by 15 November 2020.

(3) A branch office shall perform the following:

- train controllers and enumerators;
- collect technical equipment and other Census materials for instructors, controllers, and enumerators;
- post controllers and enumerators to census districts;
- enumerate persons referred to in Article 12, paragraph 3 of this Act only with prior agreement with the enumerator;
- enable the review of the Census Questionnaire and the change of data in accordance with Article 10, paragraph 4 of this Act.

## SECTION C CENSUS CENTRES

### Establishing a census centre

#### Article 26

(1) Census centres in towns and municipalities, or districts of the City of Zagreb, shall be established by county census committees and the Census Committee of the City of Zagreb by 31 December 2020.

(2) One or more census centres shall be established for towns and districts of the City of Zagreb, while as a rule one census centre shall be established for a municipality.

(3) A census centre shall be managed by the head of the census centre appointed by the county census committee or the Census Committee of the City of Zagreb, in accordance with the proposal of the branch office committee.

### Competence of a census centre

#### Article 27

Census centres shall perform the following:

- conduct meetings of controllers and enumerators;
- control the Census materials;
- enumerate persons referred to in Article 12, paragraph 3 of this Act only with prior agreement with the enumerator;

– other Census-related tasks.

## CHAPTER III STATE ADMINISTRATION BODIES

### Participation of state administration bodies in the Census

#### **Article 28**

- (1) The State Geodetic Administration shall participate in the preparation of the Census within the scope of its activities.
- (2) The following state administration bodies shall participate in the conduct of the Census: the Ministry of Foreign and European Affairs, the Ministry of the Interior, the Ministry of Defence, and the Ministry of Justice.
- (3) The Census of persons who are within the competence of the state administration bodies referred to in paragraph 2 of this Article shall be conducted by census conduct committees appointed by the competent ministers.
- (4) The method of conducting the Census in the state administration bodies referred to in paragraph 2 of this Article shall be laid down in an instruction adopted by the Director General of the Bureau, with prior approval from the competent minister.

### SECTION A STATE GEODETIC ADMINISTRATION

#### The competence of the State Geodetic Administration for the Census

#### **Article 29**

- (1) The Census shall be conducted on the basis of official data from the Register of Spatial Units that is kept and maintained by the State Geodetic Administration.
- (2) Technical documentation for the conduct of the Census shall be drawn up by the State Geodetic Administration on the basis of data referred to in paragraph 1 of this Article.
- (3) For the purpose of drawing up technical documentation for the conduct of the Census, the Director General of the State Geodetic Administration shall issue a decision appointing a commission for drawing up technical documentation, whereby commission members shall be employees of the State Geodetic Administration and the City Office for Cadastre and Geodetic Activities of the City of Zagreb.
- (4) The State Geodetic Administration shall deliver the technical documentation for the conduct of the Census to the Bureau, the county census committees, and the Census Committee of the City of Zagreb.
- (5) Technical documentation for the conduct of the Census shall reflect the status of data on spatial units, streets, and house numbers as of 1 December 2020.
- (6) The Director General of the State Geodetic Administration, with prior approval from the Director General of the Bureau, shall issue an instruction for drawing up technical documentation for the conduct of the Census.

#### Contents of the technical documentation

#### **Article 30**

Technical documentation shall consist of lists of spatial units, easy-to-consult cartographic materials, outlines of statistical and enumeration districts, and PK forms – data on enumeration districts for all spatial units relevant for the conduct of the Census (state – also level 1 statistical spatial unit, level 2 statistical spatial units, counties and the City of Zagreb – level 3 statistical spatial units, towns and municipalities, local self-government units – town districts, city districts, territories of local councils, settlements, statistical districts, enumeration districts, streets and squares, and buildings with house numbers).

#### Technical documentation submission deadlines

#### **Article 31**

- (1) The State Geodetic Administration shall submit the lists of spatial units and easy-to-consult cartographic materials relevant for the Census to the Bureau by 15 December 2020 in printed and digital formats.
- (2) The State Geodetic Administration shall submit the relevant lists, easy-to-consult cartographic materials, outlines of statistical and enumeration districts, and PK forms – data on enumeration districts to

county census committees and the Census Committee of the City of Zagreb by 1 February 2021 in printed and digital formats.

## Consequences of ensuring up-to-date technical documentation

### **Article 32** (Official Gazette 34/21)

In order to ensure that the technical documentation referred to in Article 30 of this Act is up-to-date, the competent bodies shall not modify any names, borders and territories of counties, towns and municipalities, settlements, local self-government units, statistical and enumeration districts, streets, squares and house numbers in the period between 1 December 2020 and 31 August 2021.

## SECTION B

### MINISTRY OF FOREIGN AND EUROPEAN AFFAIRS

#### Competence for the Census

##### **Article 33**

The Ministry of Foreign and European Affairs shall conduct the Census of citizens of the Republic of Croatia working in diplomatic missions and other offices of the Republic of Croatia and in international organisations, as well as of members of their families residing with them abroad.

## SECTION C

### MINISTRY OF DEFENCE

#### Competence of the Ministry of Defence for the Census

##### **Article 34**

The Ministry of Defence shall conduct the Census of persons undergoing voluntary military training, members of the Armed Forces of the Republic of Croatia currently serving in peace support operations and other activities abroad, members of the Armed Forces of the Republic of Croatia who are undergoing military training and are housed in military locations, and other members of the Armed Forces of the Republic of Croatia who reside in military locations.

## SECTION D

### MINISTRY OF JUSTICE

#### Competence of the Ministry of Justice for the Census

##### **Article 35**

(1) The Ministry of Justice shall conduct the Census of persons who are serving a prison sentence, a sentence in a juvenile correctional facility, a misdemeanour prison sentence, a sentence of subsidiary imprisonment, who are under detention, and who have been sent to a reform school.

(2) The Ministry of Justice shall also conduct the Census of its employees residing in the accommodation facilities of correctional institutions.

## SECTION E

### MINISTRY OF HOME AFFAIRS

#### Competence of the Ministry of the Interior for the Census

##### **Article 36**

The Ministry of the Interior shall conduct the Census of all persons housed in facilities of the Ministry of the Interior.

## CHAPTER IV CENSUS PARTICIPANTS

### Obligations of Census participants

#### Article 37

- (1) Census participants shall acquire knowledge of the appropriate part of the Census methodology during training.
- (2) Census participants shall perform the tasks entrusted to them conscientiously, responsibly, and with excellence, in accordance with the provisions of this Act and other regulations that pertain to official statistics, and with legislative acts related to the conduct of the Census.
- (3) Census participants shall keep confidential statistical data as official secrets, they shall not disclose them to a third party nor use them for their personal use nor use them to perform activities for others.
- (4) Census participants shall sign a Statement on Confidentiality on a form that shall be an integral part of the Census methodology.

### SECTION A ENUMERATORS

#### Obligations of enumerators

#### Article 38

- (1) As direct executors of the Census on-site, enumerators shall perform the following tasks:
  - enumerate census units in a certain territory;
  - contact controllers in the event of methodological or other issues;
  - perform other tasks set out in the Census methodology.
- (2) When conducting the enumeration, the enumerators shall act in accordance with the instructions for enumerators.
- (3) Enumerators shall enter data in the Census Questionnaire in accordance with the statements of the person providing the data.
- (4) Enumerators shall be accountable to controllers for their work.

### SECTION B CONTROLLERS

#### Obligations of controllers

#### Article 39

- (1) Controllers shall perform the following tasks:
  - supervise the work of a certain number of enumerators and provide them with operational guidelines;
  - hold meetings with enumerators throughout the conduct of the Census;
  - control the accuracy and scope of collected data;
  - provide methodological assistance to enumerators;
  - contact instructors in the event of methodological or other issues;
  - perform other tasks set out in the Census methodology.
- (2) Controllers shall be accountable to instructors for their work.

### SECTION C INSTRUCTORS

#### Obligations of instructors

#### Article 40

- (1) Instructors shall perform the following tasks:
  - supervise the work of a certain number of controllers and provide them with operational guidelines;
  - participate in the activities of branch offices;

- post controllers and enumerators to census districts;
- hold training for controllers and enumerators;
- control the scope of census units;
- provide methodological assistance to controllers;
- contact coordinators and deputy coordinators in the event of methodological or other issues;
- perform other tasks set out in the Census methodology.

(2) Instructors shall be accountable to coordinators for their work.

## SECTION D COORDINATORS AND DEPUTY COORDINATORS

### Obligations of coordinators and deputy coordinators

#### Article 41

(1) Coordinators and deputy coordinators shall be employees of the Bureau in charge of conducting the Census in a county or the City of Zagreb.

(2) Coordinators and deputy coordinators shall perform the following tasks:

- supervise the work of instructors in a county and provide them with operational guidelines;
- hold training for instructors;
- control the scope of census units;
- perform other tasks set out in the Census methodology.

(3) Coordinators shall participate in the activities of county census committees or the Census Committee of the City of Zagreb.

(4) Coordinators and deputy coordinators shall be accountable to the Director General of the Bureau for their work.

## PART FOUR FUNDING OF THE CENSUS

#### Article 42

The funds required to finance the preparation, organisation, and conduct of the Census, as well as the processing and publishing of Census results shall be allocated from the state budget of the Republic of Croatia.

#### Article 43

(1) The funds required to organise and conduct the Census in the counties and the City of Zagreb shall be allocated by the Bureau to local and regional self-government units and the City of Zagreb.

(2) The payment of funds allocated to a county or the City of Zagreb shall be approved by county prefects or the Mayor of the City of Zagreb and a coordinator employed by the Bureau.

(3) County prefects, the Mayor of the City of Zagreb, and the coordinator employed by the Bureau shall be responsible for legal and dedicated use of allocated funds.

#### Article 44 (Official Gazette 34/21)

(1) The funds intended for financing the conduct of the Census shall be used in a dedicated and rational manner.

(2) The State Geodetic Administration shall submit a report on the work carried out and the funds spent to the Croatian Parliament by 15 November 2021.

(3) County prefects and the Mayor of the City of Zagreb shall use and allocate the funds received for the Census in accordance with this Act, and they shall submit a comprehensive report on the funds spent to the Bureau by 28 February 2022.

(4) The Bureau shall submit a report to the Croatian Parliament on the work carried out and the funds spent on the Census by 30 June 2023.

## **PART FIVE**

### **REMUNERATION OF CENSUS PARTICIPANTS**

#### **Article 45**

(1) Census participants shall be entitled to remuneration for their work, unless such remuneration would constitute a violation of regulations of the Republic of Croatia.

(2) The criteria for determining and paying remuneration to enumerators and controllers who conduct the Census shall be set out in a decision issued by the Director General of the Bureau.

(3) The remuneration referred to in paragraph 1 of this Article that shall be paid to enumerators and controllers shall not be deemed their revenue on the basis of which income is determined pursuant to the provisions of the act that regulates income tax.

(4) The remuneration referred to in paragraph 1 of this Article that shall be paid to regular students working as Census enumerators or controllers shall not be taken into account when establishing the amount of revenue on the basis of which a person is deemed a dependant family member.

(5) Remuneration for other census participants shall be set as the following lump-sum net payments:

- for members of county census committees, the Census Committee of the City of Zagreb, and branch office committees in the amount of HRK 5000.00;
- for heads of census centres in the amount of HRK 4000.00;
- for instructors in the amount of HRK 8000.00.

## **PART SIX**

### **PENAL PROVISIONS**

#### **Article 46**

A fine in the amount from HRK 2000.00 to HRK 5000.00 shall be imposed on a natural person:

- if they refuse to provide data on census units referred to in Article 9 of this Act (Article 10, paragraph 1);
- if they provide incorrect data when answering the Census questions (Article 10, paragraph 2);
- if they provide incomplete data when answering the Census questions (Article 10, paragraph 2).

#### **Article 47**

A fine in the amount from HRK 3000.00 to HRK 7000.00 shall be imposed on a natural person – an enumerator or another person authorised for the Census – if the data they enter into the Census Questionnaire differs from the statement given by the person providing the data (Article 38, paragraph 3).

## **PART SEVEN**

### **TRANSITIONAL AND FINAL PROVISIONS**

#### **Article 48**

(1) The Director General of the Bureau shall issue:

- instructions referred to in Article 28, paragraph 4 of this Act by 31 December 2020;
- the decision referred to in Article 45, paragraph 2 of this Act by 31 December 2020.

(2) The Director General of the State Geodetic Administration shall issue the instruction referred to in Article 29, paragraph 6 of this Act within 30 days from the date of entry into force of this Act.

#### **Article 49**

This Act shall enter into force on the eighth day after the day of its publication in the Official Gazette.

Class: 022-03/20-01/11

Zagreb, 28 February 2020

THE CROATIAN PARLIAMENT

## **TRANSITIONAL AND FINAL PROVISIONS**

### **Article 6 (Official Gazette 34/21)**

This Act shall enter into force on the first day after the day of its publication in the Official Gazette.

Class: 022-03/21-01/26

Zagreb, 26 March 2021

THE CROATIAN PARLIAMENT

The President  
of the Croatian Parliament  
Gordan Jandroković, m. p.